

# PRIVACY POLICY

Last updated June 2, 2020

Thank you for choosing to be part of our community at JST Corporation (“JST”, “Company”, “us” and/or “we”). We are committed to protecting your personal information and your right to privacy. If you have any questions or concerns about our Privacy Policy, or our practices with regards to your personal information, please contact us at [jst@jstus.com](mailto:jst@jstus.com).

When you visit our website and use our services, you trust us with your personal information. We take your privacy very seriously. In this Privacy Policy, we seek to explain to you in the clearest way possible what information we collect, how we use it and what rights you have in relation to it. If there are any terms in this Privacy Policy that you do not agree with, please discontinue use of our website and our services.

This Privacy Policy applies to all information collected through our and/or any related services, sales, marketing or events (we refer to them collectively in this Privacy Policy as the "**Services**"). It does not apply to information collected by use offline or through any other means, including on any other website operated by Company or any third party (including our parent, subsidiaries, and affiliates); or any third party (including our parent, subsidiaries, and affiliates), including through any application or content (including advertising) that may link to or be accessible from or on the website.

**Please read this Privacy Policy carefully as it will help you make informed decisions about sharing your personal information with us.**

## TABLE OF CONTENTS

1. What information do we collect?
2. How your information may be used or disclosed?
3. Do we use cookies and other tracking technologies?
4. How do we handle your social logins?
5. Is your information transferred internationally?
6. What is your stance on third-party websites?
7. How long do we keep your information?
8. Do we collect information from minors?
9. What are your privacy rights and is your data secure?
10. Controls for do-not-track features
11. Do California residents have specific privacy rights?
12. Do we make updates to this policy?
13. How can you contact us about this policy?

# 1. WHAT INFORMATION DO WE COLLECT?

***In Short:*** We collect personal information that you provide to us directly and that we receive automatically.

We collect several types of information from and about users of our website, including information by which you may be personally identified, such as name, postal address, e-mail address, telephone number, or any other identifier by which you may be contacted online or offline ("**personal information**"); that is about you but individually does not identify you, such as job title; and about your internet connection, the equipment you use to access our Website and usage details.

We collect this information directly from you when you provide it to us; automatically as you navigate through the site, which may include usage details, IP addresses, and information collected through cookies, web beacons, and other tracking technologies as further set forth below; and from third parties, for example, our business partners.

## ***Information You Provide to Us***

The information you provide to us may include, among other:

- a. Information that you provide by filling in forms on our website. This includes information provided at the time of registering to use our website or requesting further services. We may also ask you for information when you report a problem with our website.
- b. Records and copies of your correspondence (including email addresses), if you contact us.
- c. Details of transactions you carry out through our website and of the fulfillment of your orders. You may be required to provide financial information before placing an order through our website.
- d. Your search queries on the website.

## ***Information We Collect Through Automatic Data Collection Technologies***

As you navigate through and interact with our website, we may use automatic data collection technologies to collect certain information about your equipment, browsing actions, and patterns, including:

- a. Details of your visits to our website, including traffic data, location data, logs, and other communication data and the resources that you access and use on the website.
- b. Information about your computer and internet connection, including your IP address, operating system, and browser type.

The information we collect automatically is statistical data and does not include personal information, but we may maintain it or associate it with personal information we collect in other ways or receive from third parties. It helps us to improve our website and to deliver a better and more personalized service, including by enabling us to:

- a. Estimate our audience size and usage patterns.
- b. Store information about your preferences, allowing us to customize our website according to your individual interests.
- c. Speed up your searches.
- d. Recognize you when you return to our website.

## **2. HOW YOUR INFORMATION MAY BE USED OR DISCLOSED?**

***In Short:** We only share information with your consent, to comply with laws, to provide you with services, to protect your rights, or to fulfill business obligations.*

We use information that we collect about you or that you provide to us, including any personal information:

- a. To present our website and its contents to you.
- b. To provide you with information, products or services that you request from us.
- c. To improve how we provide information, products or services and in the development of new products and services.
- d. To fulfill any other purpose for which you provide it.
- e. To notify you about changes to our website or any products or services we offer or provide through it.
- f. To allow you to participate in interactive features on our website.
- g. For market research and analysis for the purpose of product development.
- h. For non-subjective statistical information.
- i. For the implementation of related business operations.
- j. In any other way we may describe when you provide the information.
- k. For any other purpose with your consent.

We may also use your information to contact you about our own goods and services that may be of interest to you.

We may disclose information, including personal information, that we collect or you provide as described in this Privacy Policy:

- a. To our parent, subsidiaries and affiliates.
- b. To contractors, service providers and other third parties we use to support our business and the website.
- c. To a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution or other sale or transfer of some or all of the Company's assets, whether as a going concern or as part of bankruptcy, liquidation or similar proceeding, in which personal information held by the Company about our website users is among the assets transferred.
- d. To fulfill the purpose for which you provide it.
- e. For any other purpose disclosed by us when you provide the information.

We may also disclose your personal information:

- a. To comply with any court order, law or legal process, including to respond to any government or regulatory request.
- b. If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of the Company, our customers or others. This includes exchanging information with other companies and organizations for the purposes of fraud protection and credit risk reduction.

### **3. DO WE USE COOKIES AND OTHER TRACKING TECHNOLOGIES?**

***In Short:** We may use cookies and other tracking technologies to collect and store your information.*

The technologies we use for this automatic data collection may include:

**Cookies (or browser cookies).** A cookie is a small file placed on the hard drive of your computer. You may refuse to accept browser cookies by activating the appropriate setting on your browser. However, if you select this setting you may be unable to access certain parts of our website. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you direct your browser to our website.

**Flash Cookies.** Certain features of our website may use local stored objects (or Flash cookies) to collect and store information about your preferences and navigation to, from and on our website. Flash cookies are not managed by the same browser settings as are used for browser cookies.

**Web Beacons.** Pages of the website and our e-mails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags and single-pixel gifs) that permit the Company, for example, to count users who have visited those pages or opened an e-mail and for other related website statistics (for example, recording the popularity of certain website content and verifying system and server integrity).

### **4. HOW DO WE HANDLE YOUR SOCIAL LOGINS?**

***In Short:** If you choose to register or log in to our services using a social media account, we may have access to certain information about you.*

From time to time, we may offer you the ability to register and login using your third-party social media account details (like your Google, Facebook or Twitter logins). Where you choose to do this, we will receive certain profile information about you from your social media provider. The profile information we receive may vary depending on the social media provider concerned, but will often include your name, e-mail address, friends list, profile picture as well as other information you choose to make public.

We will use the information we receive only for the purposes that are described in this Privacy Policy or that are otherwise made clear to you on the website. Please note that we do not control, and are not responsible for, other uses of your personal information by your third-party social media provider. We recommend that you review their privacy policy to understand how they collect, use and share your personal information, and how you can set your privacy preferences on their sites and apps.

## **5. IS YOUR INFORMATION TRANSFERRED INTERNATIONALLY?**

***In Short:** We may transfer, store, and process your information in countries other than your own.*

Information we maintain may be stored in or outside of the United States. If you live outside of the United States, you understand and agree that we may transfer your personal information to the United States. This website is intended for use in the United States and is subject to the laws of the United States, which may not provide the same level of protections as those in your own country.

## **6. WHAT IS OUR STANCE ON THIRD-PARTY WEBSITES?**

***In Short:** We are not responsible for the safety of any information that you share with third-party providers who advertise, but are not affiliated with, our websites.*

The website may contain advertisements from third parties that are not affiliated with us and which may link to other websites, online services or mobile applications. We cannot guarantee the safety and privacy of data you provide to any third parties. Any data collected by third parties is not covered by this Privacy Policy. We are not responsible for the content or privacy and security practices and policies of any third parties, including other websites, services or applications that may be linked to or from the website. You should review the policies of such third parties and contact them directly to respond to your questions.

These third parties may use cookies alone or in conjunction with web beacons or other tracking technologies to collect information about you when you use our website. The information they collect may be associated with your personal information or they may collect information, including personal information, about your online activities over time and across different websites and other online services. They may use this information to provide you with interest-based (behavioral) advertising or other targeted content. We do not control these third parties' tracking technologies or how they may be used. If you have any questions about an advertisement or other targeted content, you should contact the responsible provider directly.

## **7. HOW LONG DO WE KEEP YOUR INFORMATION?**

***In Short:** We keep your information for as long as necessary to fulfill the purposes outlined in this privacy policy unless otherwise required by law.*

We will only keep your personal information for as long as it is necessary for the purposes set out in this Privacy Policy, unless a longer retention period is required or permitted by law (such as tax, accounting or other legal requirements). No purpose in this policy will require us keeping your personal information for longer than necessary.

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymize it, or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible.

## **8. DO WE COLLECT INFORMATION FROM MINORS?**

***In Short:** We do not knowingly collect data from, or market to, children under 18 years of age.*

We do not knowingly solicit data from, or market to, children under 18 years of age. Our website is not intended for children under 18 years of age. No one under age 18 may provide any personal information to the Website. If you are under 18, do not use or provide any information on this website or through any of its features, register on the website, make any purchases through the website, use any of the interactive or public comments features on this website, or provide any information about yourself to us, including your name, address, telephone number, email address, or any screen name or user name you may use. If we learn that personal information from users under 18 years of age has been collected, we will deactivate the account and take reasonable measures to promptly delete such data from our records. If you become aware of any data, we have collected from children under age of 18, please contact us at [jst@jstus.com](mailto:jst@jstus.com).

## **9. WHAT ARE YOUR PRIVACY RIGHTS AND IS YOUR DATA SECURE?**

***In Short:** You may review, change, or terminate your account at any time. Your data is secure to a maximum extent possible, but data security is not guaranteed.*

If you would at any time like to review or change the information in your account or terminate your account, you can request to review, update, or delete your personal information by submitting a request to [jst@jstus.com](mailto:jst@jstus.com). We will respond to your request within 30 days.

Upon your request to terminate your account, we will deactivate or delete your account and information from our active databases. However, some information may be retained in our files to prevent fraud, troubleshoot problems, assist with any investigations, enforce our Terms of Use and/or comply with legal requirements.

You can unsubscribe from our marketing email list at any time by clicking on the unsubscribe link in the emails that we send or by contacting us using the details provided below. You will then be removed from the marketing email list – however, we will still need to send you service-related emails that are necessary for the administration and use of your account.

We have implemented measures designed to secure your personal information from accidental loss and from unauthorized access, use, alteration and disclosure. All information you provide to us is stored on our secure servers behind firewalls.

The safety and security of your information also depends on you. We urge you to be careful about giving out information in public areas of the website like commenting on blog posts. The information you share in public areas may be viewed by any user of the website.

Unfortunately, the transmission of information via the internet is not completely secure. Although we do our best to protect your personal information, we cannot guarantee the security of your personal information transmitted to our website. Any transmission of personal information is at your own risk. We are not responsible for circumvention of any privacy settings or security measures contained on the website.

If you are resident in the European Economic Area and you believe we are unlawfully processing your personal information, you also have the right to complain to your local data protection supervisory authority. You can find their contact details here: [http://ec.europa.eu/justice/data-protection/bodies/authorities/index\\_en.htm](http://ec.europa.eu/justice/data-protection/bodies/authorities/index_en.htm).

## **10. CONTROLS FOR DO-NOT-TRACK FEATURES**

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track (“DNT”) feature or setting you can activate to signal your privacy preference not to have data about your online browsing activities monitored and collected. No uniform technology standard for recognizing and implementing DNT signals has been finalized. As such, we do not currently respond to DNT browser signals or any other mechanism that automatically communicates your choice not to be tracked online. If a standard for online tracking is adopted that we must follow in the future, we will inform you about that practice in a revised version of this privacy policy.

## **11. DO CALIFORNIA RESIDENTS HAVE SPECIFIC PRIVACY RIGHTS?**

***In Short:*** Yes, if you are a resident of California, you are granted specific rights regarding access to your personal information.

California residents should refer to this paragraph regarding our disclosures and procedures under California's Consumer Privacy Act ("**CCPA**"), in addition to the other statements in this policy. Please note that for California residents, if there is any inconsistency between this paragraph and any other statement in this policy, this paragraph will govern our relationship with you. Please also note that this policy does **not** apply to personal information that is collected by us about individuals applying for employment with us, or about our employees, directors, officers, or contractors, including our collection of emergency contact information for these individuals. Our internal employee privacy policies govern our collection of such information. Please also note that since we do not sell personal information to third parties, this policy does not apply to information concerning a person who is acting as an employee, owner, director, officer, or contractor of a company, partnership, sole proprietorship, non-profit, or government agency with which we do business so long as the information is collected only in relation with business transactions.

During the past twelve (12) months, we have collected only the categories of personal information described in paragraph 1 of this policy. This personal information has been collected and retained for the purposes identified in paragraph 2 of this policy.

During the past twelve (12) months, we have not sold any personal information, including personal information relating to any person below the age of 18 years, to any third party. During the past twelve (12) months, we have disclosed certain personal information to our affiliated companies and contractors for the purposes described in paragraph 2 of this policy.

The CCPA provides you with the right to opt out of the sale of your personal information by us to any third party, and requires us to make this disclosure. We do not sell personal information to any third parties. By law, we cannot and will not engage in any discriminatory conduct against you for exercising your rights under the CCPA.

You have the right to request, free of charge, a (1) disclosure from us regarding the personal information we collect, use, disclose or sell to others; and (2) deletion of your personal information held by us. To make such a request, please contact us at the contact information in paragraph 13. Please note that we will require that you provide us with two (2) items of information concerning you, in addition to your name, that you have already provided us, so that we can verify your identity before disclosing any information to you or complying with a request for deletion. We will only request new items of personal information from you if we cannot verify your identity based upon the information submitted by you with your request. We endeavor to provide information, once we are able to verify your identity, within forty-five (45) days of your initial request. Our responses to request will generally be limited to information provided to us within the past twelve (12) months. We will honor up to two (2) requests from you for access to information held by us about you during each twelve-month period, after which we may charge you for the cost of processing your additional requests. You may also request that we not sell your personal information to third parties, using these request procedures. However, as previously stated in this policy, we do not sell personal information to third parties.



If you wish to designate an authorized agent to make requests to us on your behalf, you may do so at any time. We will honor requests made on your behalf by an authorized agent **only** after we receive a signed document from you designating the authorized agent, and receive confirmation directly from you that you have made the designation, for which you have provided verification of your identity in the same manner as you would to request disclosure or deletion of your personal information.

If we are able to verify your request for a disclosure of personal information held by us, we will provide you with (1) the categories of personal information we have collected about you, if any, within the preceding twelve (12) months; (2) the categories of sources from which we gathered the personal information; (3) the business purpose for which we collected the personal information; (4) and the categories of any third parties with whom we have shared the personal information. Similarly, if we are able to verify your request for deletion of personal information held by us, we will inform you of whether we have complied with your request. If we deny your request for deletion, we will provide you with an explanation that specifies our legal obligation or entitlement to retain the information.

Furthermore, California Civil Code Section 1798.83, permits our users who are California residents to request and obtain from us, once a year and free of charge, information about categories of personal information (if any) we disclosed to third parties for direct marketing purposes and the names and addresses of all third parties with which we shared personal information in the immediately preceding calendar year. If you are a California resident and would like to make such a request, please submit your request in writing to us using the contact information provided below.

If you are under 18 years of age, reside in California, and have a registered account with the website in violation of this Privacy Policy and despite various prohibitions set forth in paragraph 8, you have the right to request removal of unwanted data that you publicly post on the website. To request removal of such data, please contact us using the contact information provided below, and include the email address associated with your account and a statement that you reside in California. We will make sure the data is not publicly displayed on the website, but please be aware that the data may not be completely or comprehensively removed from our systems.

## **12. DO WE MAKE UPDATES TO THIS POLICY?**

***In Short:** Yes, we will update this policy as necessary to stay compliant with relevant laws.*

We may update this privacy policy from time to time. The updated version will be indicated by an updated "Revised" date and the updated version will be effective as soon as it is accessible. If we make material changes to this privacy policy, we may notify you either by prominently posting a notice of such changes or by directly sending you a notification. We encourage you to review this privacy policy frequently to be informed of how we are protecting your information.

### **13. HOW CAN YOU CONTACT US ABOUT THIS POLICY?**

If you have questions or comments about this policy, you may email us at [jst@jstus.com](mailto:jst@jstus.com).